



CONTRA COSTA COLLEGE

Open Educational Resources (OER) & Zero Textbook Cost (ZTC) Committee

Meeting Agenda

Date: May 5, 2023 (1st Fridays) **Time:** 10am-12pm

Location: GE 108 and [Zoom](#) - Meeting ID: 968 2509 5605 Passcode: OERZTC

[Committee Charge and Past Agendas & Minutes](#)

Voting Members

Chairperson/OER Coordinator: Maritez Apigo

OER Librarian: Lori Brown

LA Division: Maricela Ramirez, Brandon Marshall - *Alternates:*

NSAS Division: Terrill Mead, Perry Aliado - *Alternates:* Jason Lau, Dominick Christiana

AACE Division: (seat 1 vacant), (seat 2 vacant) - *Alternates:*

SS Division: Sarah Boland, (seat 2 vacant) - *Alternates:*

Non-Voting Members

Students: Emily Gonzales, Alexa Simen, Madison Tan

Classified: (seat 1 vacant), (seat 2 vacant)

Manager: Jason Berner

Time	Item	Action
10:00	Welcome	n/a
10:01	Attendance and confirmation of voting positions	Informational
10:02	Approval of the Apr. 21, 2023 meeting minutes	Vote
10:05	Approval of today's agenda	Vote
10:10	Public comments	Informational
10:15	Student Updates - Emily, Alexa, and Madison Student updates	Informational
10:25	\$1 Million Congressional Federal Grant for OER and ZTC (districtwide) Update - Maritez, Maricela, and Lori <ul style="list-style-type: none"> ● Estimated budget <ul style="list-style-type: none"> ○ RT/OAS Positions: 20% OER Coordinator and 20% OER Librarian at each college, 40% Districtwide Faculty Grant Coordinator ○ legal experts on copyright compliance, accessibility experts, design and multimedia experts, and hourly workers ● Training course - facilitated, 4-week long, stipend for completion? ● 3 tiers of faculty stipends 	Informational

	<ol style="list-style-type: none"> 1. Create New OER \$3,500-\$4,500 2. Adapt Existing OER \$1,000-\$3,000 3. Adopt Existing Open Textbook or other OER \$500-\$1,000 4. May be another tier for creation collaborations <ul style="list-style-type: none"> ● Desire to replicate the same structure for the state grant 	
10:30	<p>ZTC Degree Program (Resources: ASCCC webpage and ASCCC Overview)</p> <ul style="list-style-type: none"> ● The ZTC Planning Team: <ul style="list-style-type: none"> ○ Maritez Apigo (ZTC Program Coordinator) ○ Maricela Ramirez (ZTC Program Coordinator) ○ Lori Brown (OER Librarian) ○ Sarah Boland (Counselor) ○ Najia Azizi (Articulation Officer) ● ZTC mapping and call to participate in the new ZTC Program (interest form). ● CCC faculty PD online course update ● \$180K draft budget ● Additional funding for “ZTC Acceleration Grants”, apply fall 2023 	Discuss
11:00	<p>Filling OER and ZTC-Related Positions</p> <p>Update on the following reassigned time/OAS positions:</p> <ul style="list-style-type: none"> ● OER Coordinator -(vacant) ● ZTC Program Coordinator - (vacant) ● OER Librarian - Lori Brown 	Informational
11:05	<p>OER & ZTC Grants for Faculty and Departments</p> <ul style="list-style-type: none"> ● Shelley Ruby - Class set of books - ESL 129/829N ● Yachi Teng - ZTC Compiler - Chinese 121 ● Brandon Marshall - OER Adapter and Class sets of books - ENGL 1AX & 2B <p><i>Current applications (for your reference):</i></p> <ul style="list-style-type: none"> ● OER & ZTC Grant Application ● ZTC Class Set of Print Books Grant Application 	Discuss & vote Informational
11:15	<p>ZTC Class Sets of Books - provide feedback on a draft of the new fillable PDF form for ordering class sets of books - Erica Watson</p>	Discuss & vote
11:25	<p>OER, ZTC, and LTC Faculty Resources</p> <ul style="list-style-type: none"> ● Libretexts ADAPT is now live in Canvas. ● Faculty-facing mini-website is live on the library site. Direct URL: https://libguides.contracosta.edu/OER 	Informational
11:26	Appreciations	n/a
11:30	Adjourn - Have an amazing summer!	n/a